



All India Institute of Medical Sciences, Jodhpur

Indicative Syllabus for the Examination for the Post of Legal Assistant

(Syllabus is only indicative. The questions can assess any aspect of knowledge, aptitude, attitude and practical skills, which is expected from a trained person to work efficiently at the advertised post)

Section A

40% Questions covering the following topics:-

General Intelligence & Reasoning: It would include questions of non-verbal type. The test will include questions on similarities and differences, space visualization, problem solving, analysis, judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non-verbal series etc. The test will also include questions designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

Quantitative Aptitude: This paper will include questions on problems relating to Number Systems, Computation of Whole Numbers, Decimals and Fractions and relationship between Numbers, Fundamental arithmetical operations, Percentages, Ratio and Proportion, Averages, Interest, Profit and Loss, Discount, use of Tables and Graphs, Mensuration, Time and Distance, Ratio and Time, Time and Work, etc.

Computer Knowledge: Candidates' understanding of the Basics of Computer Knowledge, its parts, functions, emails, MS office, etc.

Section B

60% Questions to be based on legal practitioner responsibilities and duties from the following topics:-

- Constitution of India with special emphasis on Fundamental Rights, Directive Principles and enforcement of rights through writs, Functioning of High Courts and Supreme Court and Attorney General.
- Civil Procedure Code and Criminal Procedure Code. Provisions required to be referred generally in Government Offices will be given importance.
- Evidence Act, Limitation Act, Interpretation of Statutes, Drafting and Convincing.

